

WARRICK COUNTY BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
COMMISSIONERS MEETING ROOM
107 W. Locust Street, Suite 303
Boonville, Indiana
May 8, 2020
11:15 A.M.

The Warrick County Commissioners met in regular session with Dan Saylor, President; Robert Johnson, Vice President; and Terry Phillippe, Member. Attorney Todd Glass and Administrator Roger Emmons were in attendance.

Auditor Debbie Stevens and Recording Secretary Kristine Georges attended and recorded the minutes.

President Dan Saylor called the meeting to order at 11:15 AM.

PLEDGE OF ALLEGIANCE WAS SUSPENDED.

Commissioner Saylor: We will call order for the May 8th, is this an emergency meeting, Counselor?

Todd Glass: No, no. It is a regularly called and noticed meeting.

Commissioner Saylor: No? Okay. So, regularly called and noticed meeting.

RESOLUTION 2020-08
RESOLUTION CONCERNING CERTAIN EMPLOYMENT POLICIES AND ACCESS TO
COUNTY BUILDINGS DURING EMERGENCY

Commissioner Saylor: So, items on the agenda are Resolution or, well, first of all, I guess we'll suspend the Pledge and, if that's what the Commissioners want to do. So, they're all in favor of that. And then so, the next item on the agenda, or I guess the only item on the agenda is the Resolution 2020-08. Counselor?

Todd Glass: Yes, Sir, Mr. President. So, what you have in front of you, the Board members have a draft of proposed Resolution 2020-08. There's three (3) components to the Resolution, Mr. President. Firstly, the relaxing to some degree of the prohibition of public access to County buildings and facilities, namely the Judicial Center and the Old Courthouse. On page two (2) and three (3), we've got several relaxed provisions indicated for certain offices, including the Clerk's Office, Community Corrections, Auditor's Office, Guardian Ad Litem, and in the Old Courthouse, the Health Department, Purdue Extension Office, Veteran's Affairs. These exceptions to the restriction against public access are in addition to those that can also be done by appointment only. So, in all facilities the residents of Warrick County can access, access the facilities of the Warrick County Offices and Departments for Warrick County services by appointment certainly, but also with the additional services, they can also now present themselves to these facilities to gain entry.

Commissioner Saylor: So, Todd, clarification, so like the Assessor's Office is not specifically listed in here. So, we're obviously going to give this document to the security desk and so if they're not listed on there, they, they have to be by appointment?

Todd Glass: That's my understanding. Of course, HR Director Heather Soberg kind of collected some of this information for us so she might know better than I. But, I believe that's true. If they're not listed with an additional element or component of County services that can now be opened up, then they remain by appointment only as they currently are.

Roger Emmons: I know they're covered under other services, other offices and departments in the Resolution.

Todd Glass: For example, Warrick County Judicial Center, 1E? Is that right?

Roger Emmons: Yes.

Todd Glass: All other offices and departments not listed above continue to be by appointment only.

Roger Emmons: Right.

Commissioner Saylor: Okay.

Todd Glass: Old Historic Courthouse, 2D, the same. Now, one (1) thing that we did merely by guesswork is suggested that this relaxing of the restriction of public access extend to May 31st. Now, that is only my recommendation. You can do anything you want. However, I believe it's anticipated that the courts will have modified their office management and court management beginning June 1st. And if that's the case, you, we would find out what that is.

Commissioner Saylor: Okay.

Heather Soberg: That's the projected date at this time.

Commissioner Saylor: Okay, cause I know...

Todd Glass: That is the projected date.

Commissioner Saylor: When I met with them, they didn't have that. They were submitting something to the Supreme Court and they...

Heather Soberg: They have to submit by May 17th, and they're kind of looking to have an answer for how they're going to operate after that on June 1st.

Commissioner Saylor: June 1st. Okay.

Todd Glass: So, that is all anticipated, but I would imagine that it's highly likely that the Warrick County Judges will be submitting that proposed plan to the State Supreme Court this month. And it's currently anticipated that that would be a request effective June 1st.

Commissioner Saylor: So, if something changes, we have to amend this or, or do another Resolution, we will have two (2) regular scheduled meetings on the 11th and the 26th, I think.

Roger Emmons: Yes.

Commissioner Saylor: So, we could take care of that business then rather than call a special meeting.

Todd Glass: Absolutely.

Commissioner Saylor: Okay.

Todd Glass: I would imagine and, and Heather will be your feet on the ground for it, but we'll be able to probably have a clear understanding on what's going on certainly by the 26th meeting.

Commissioner Saylor: Okay.

Todd Glass: Then also, Mr. President, and certainly this being a draft, any edits can be added to the Resolution before you vote on it. It goes on in page three (3) to then address the question of health and safety and facial coverings for those individuals gaining access to the Warrick County buildings and facilities for the remainder of the month of May. And that they will only be granted accesses provided in this Resolution upon wearing a mask or other similar facial coverings that adequately cover both nose and mouth and worn at all times while they're present in the facilities.

Commissioner Saylor: So, Todd, should we specifically mention vendors or maintenance people or outside maintenance or vendors? Suppliers?

Todd Glass: You can certainly...

Commissioner Saylor: Cause we've asked that. We, we're having some contractual work done. There's some valves, replacements, and that kind of thing or, and we've asked them to come in with masks and stuff.

Todd Glass: Certainly, if that covers everybody.

Roger Emmons: I mean, it says members of the public. Vendors are members of the public, too.

Todd Glass: But, it does add clarification I suppose.

Commissioner Saylor: But, I, I, I would prefer it be clarified in there for our security desk. That way they can hold up a document, because the Sheriff has indicated that they don't want to be the, you know, while they're the front lines, they want clarity on who can come in and who can't. In other words, they want us to be the bad guy. Or the good guy.

Todd Glass: Would there be any other third, so you're thinking third party vendors, other service personnel?

Commissioner Saylor: Contractors.

Todd Glass: Contractors, yeah. Third party vendors and contractors probably would be the magic phrase. And the best laid plans of mice and men, right? You might find that something else needs to be added. And if that's so, you can amend that at, at both your upcoming meetings, clarify or amend. And lastly, and this can be worded more clearly also in the draft, but it also ends the workforce reduction plans that are currently in place effective at the end of today's workday. So, beginning Monday, those workforce reduction plans that had been implemented expire and the Warrick County personnel go back to full staff on Monday. Perhaps if you'd like, after the sentence that ends with, 'shall expire effective 4:01 PM on May 8th', you can add a sentence in there that clearly states that all County offices and departments are going to full staff, if you want a more clear statement in there.

Commissioner Saylor: I think that would be helpful.

Todd Glass: Probably is where we would throw that in there.

Commissioner Saylor: So, I got a question for the other two (2) Commissioners and Counsel. What happens three (3) weeks down the road where we get a spike in something and there's an issue? We come back and, in other words, we, let's say we, we have to do the workforce reduction again or we, we got some, we just, we come back with this and do the same thing? Do...?

Commissioner Phillippe: We've got good drafts of language...

Commissioner Saylor: So, we just kind of redo it?

Todd Glass: That would probably, since we remain under a declared state of emergency through June 4th? I believe the current executive order on the declared health emergency runs to June 4th. But, since we still are under that state of emergency, that would probably, if something like that would happen, you'd clearly be within your bounds to hold an emergency meeting to get that done so that both the employees and the public see that you're prompt in your reaction. You would not have to wait for a regularly scheduled meeting.

Commissioner Saylor: And, Heather, they're going to start some, we, the County, is going to start some testing next week, right?

Heather Soberg: Correct.

Commissioner Saylor: Yeah. So, that's my concern is that if we start testing that there might be some, you know, yeah, maybe an increase in numbers. And my concern is, you know, that we may be having an employee test positive or something and then what do we, what do we do? We need to react pretty quickly with that.

Todd Glass: Are you referring to local hospitals or the County itself?

Commissioner Saylor: No, the County itself.

Todd Glass: That might be something you put in your Resolution if you wanted to. That, be it further, be it further resolved that...

Commissioner Saylor: There he is right there.

Todd Glass: Beginning on such and such date, Warrick County will implement addition testing efforts since what this Resolution is doing is relaxing certain protocols. That's up to the Board if you want that mentioned.

Commissioner Saylor: That would be in another Resolution, not this one (1)?

Todd Glass: No, we'd just throw it in this one (1).

Commissioner Saylor: Throw it into this one (1)?

Todd Glass: That, as part of the considerations for the actions being taken in the Resolution that the County was also taking these actions for additional testing.

Commissioner Saylor: I think that would be good. Put in that you're, the County's going to start doing some testing.

Aaron Franz: Well, however you want to word it. I mean the State Department of Health is contracting a private company to do testing in Warrick County.

Commissioner Saylor: Oh, I thought that was going to be your, okay.

Aaron Franz: Yeah, I have to...

Commissioner Saylor: Oh, okay. I guess I was under the impression...

Commissioner Phillippe: That's for the general public, not just for Warrick County employees.

Commissioner Saylor: No.

Aaron Franz: No, it's general public, they still have to meet the same criteria that you do at the hospital. Symptomatic recommendations from a physician.

Todd Glass: Is there a definite start date?

Aaron Franz: Wednesday.

Todd Glass: Next Wednesday?

Aaron Franz: Next Wednesday.

Todd Glass: Why don't we add a 'Whereas' paragraph, Mr. President. That's part of the considerations for what you're doing.

Commissioner Saylor: Okay.

Todd Glass: Is that the County is contracted with a third party to begin additional testing of Warrick County residents beginning Wednesday, May...?

Aaron Franz: 13th.

Todd Glass: 13th.

Commissioner Saylor: We good?

Aaron Franz: Yeah, I just got, I just got done making sure the site is secured.

Commissioner Saylor: Okay.

Roger Emmons: It's going to be in Ohio Township somewhere, right?

Aaron Franz: Yeah, it's going to be at the Warrick Education Center.

Roger Emmons: Oh, okay.

Todd Glass: I think that's highly relevant to add as part of the reason why you're adopting the Resolution. So, if you vote to approve, that would include the statement that those tests are beginning Wednesday.

Commissioner Saylor: Okay.

Roger Emmons: So, is John going to revise what we've got in front of us to include all these and email them to us?

Todd Glass: No, he's, Heather and John and I will...

Roger Emmons: Okay.

Todd Glass: Throw it together in Heather's office as soon as you are, as soon as the Board has completed...

Roger Emmons: Well, I also mention, John, did you see my comment about on three (3), 2D, changing Judicial Center to Historic Courthouse?

John Goth: Yes.

Roger Emmons: Okay, thank you.

John Goth: Thank you.

Commissioner Saylor: Commissioners...? Do either one (1) of you have other concerns or issues?

Roger Emmons: We're in a hurry.

Commissioner Johnson: Not at this time.

Commissioner Phillippe: I do not.

Commissioner Saylor: Okay. Alright. So, with that being said, I guess, I have a motion for, to approve Resolution 2020-08?

Commissioner Johnson: I'll make that motion.

Commissioner Phillippe: I will second.

Commissioner Saylor: First and a second, all in favor signifying by saying, aye.

Commissioner Phillippe: Aye.

Commissioner Johnson: Aye.

Commissioner Saylor: Aye. Motion carries three, zero (3-0). Thank you, Gentlemen. Is there any other business before the Board? Roger?

Roger Emmons: Not that I'm aware of. Heather? No?

Commissioner Saylor: Alright. With that...

Commissioner Phillippe: Motion to adjourn.

Commissioner Johnson: Second.

Commissioner Saylor: All in favor say, aye.

Commissioner Phillippe: Aye.


Commissioner Johnson: Aye. (Motion carried 3-0).

(Resolution 2020-08 is located on Pages 5 through 6 of these Official Minutes)

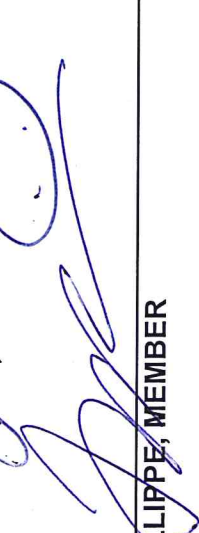
ADJOURNMENT: Meeting adjourned at 11:30 A.M.

WARRICK COUNTY BOARD OF COMMISSIONERS

DAN SAYLOR, PRESIDENT



ROBERT JOHNSON, JR., VICE PRESIDENT



TERRY PHILLIPPE, MEMBER

ATTEST:


DEBORAH K. STEVENS, AUDITOR
WARRICK COUNTY, INDIANA

Minutes transcribed by Kristine Georges

RESOLUTION 2020-08

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF WARRICK COUNTY, INDIANA, CONCERNING CERTAIN EMPLOYMENT POLICIES AND ACCESS TO COUNTY BUILDINGS DURING EMERGENCY

WHEREAS, on March 6, 2020, the Governor of the State of Indiana declared a public health emergency as a result of the novel Coronavirus Disease 2019 ("COVID-19") outbreak in Indiana;

WHEREAS, on March 17, 2020, the Board of Commissioners of Warrick County declared a local disaster emergency for Warrick County, Indiana, which declaration has subsequently been renewed on March 24, 2020 and April 1, 2020;

WHEREAS, on April 5, 2020, the Governor of the State of Indiana renewed its declaration of a public health emergency, with such declaration to expire on May 5, 2020, unless further renewed;

WHEREAS, on April 6, 2020, the Board of Commissioners of Warrick County renewed its declaration of a local disaster emergency, which declaration to expire in conjunction with the public health emergency as declared by the Governor of the State of Indiana;

WHEREAS, as part of the Board of Commissioners of Warrick County's renewal of its local disaster emergency declaration on April 6, 2020, the Board of Commissioners prohibited public access to any and all County buildings or facilities until midnight on May 5, 2020;

WHEREAS, on April 6, 2020, the Board of Commissioners of Warrick County also adopted Resolution 2020-05, which implemented a certain workforce reduction plan and pay resolution for all County employees effective April 1, 2020 and expiring on May 5, 2020; and

WHEREAS, on May 1, 2020, the Governor of the State of Indiana ordered that the public health emergency declaration shall expire on June 4, 2020, unless further renewed;

WHEREAS, on May 5, 2020, the Board of Commissioners of Warrick County adopted Resolution 2020-07, which extended the prohibition of public access to any and all County buildings or facilities until 4:00 p.m. on May 8, 2020, and which also renewed the certain workforce reduction plan and pay resolution for all County employees to be effective through 4:00 p.m. on May 8, 2020;

WHEREAS, the Indiana State Department of Health has contracted with Optum Health, a third party vendor, to commence additional testing that will include residents of

Warrick County to determine the presence of COVID-19 beginning Wednesday, May 13, 2020; and

WHEREAS, in the interest of protecting the health and safety of employees of Warrick County, as well as the citizens of Warrick County, during the public health emergency declared and subsequently renewed by the Governor of the State of Indiana, while also avoiding disruption of essential County services to which the citizens of Warrick County are entitled, the Board of Commissioners of Warrick County desires to permit certain individuals access to County buildings or facilities for a limited time to permit in this Resolution, and to end the County employee workforce reduction programs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Warrick County, Indiana, that the County buildings and facilities shall continue to be restricted through 11:59 p.m. on May 31, 2020, whereby there shall be no public access to any County building or facility prior to appointment. Notwithstanding the foregoing, beginning at 8:00 a.m. on May 11, 2020, the Board of Commissioners of Warrick County hereby resolves that the following County services for the following specific reasons:

1. Warrick County Judicial Center
 - a. Clerk's Office
 1. Individuals may access the Clerk's Office for the purposes of filing or performing actions related to:
 1. Protective Orders;
 2. Marriage Licenses; and
 3. For other reasons by appointment only.
 - b. Community Corrections
 1. Individuals may access the Community Corrections office for purposes related to:
 1. Client Evaluations;
 2. Intakes;
 3. Drug Testing; and
 4. For other reasons by appointment only.
 - c. Auditor's Office
 1. Individuals may access the Auditor's Office for the purposes of filing or performing actions related to:
 1. Filing deductions for individuals over the age of sixty-five (65);
 2. Determination of property lines;
 3. Issuance of property tax bills;
 4. For other reasons by appointment only.
 - d. Guardian Ad Litem

i. Individuals may access the Judicial Center for purposes of conducting background checks for the Ad-Litem program, and for other reasons by appointment only.

e. Other Offices and Departments
 i. Additional offices and departments located in the Judicial Center shall be by appointment only.

2. Warrick County Historic Courthouse

a. Health Department
 i. Individuals may access the Health Department facilities for the purposes of attending pre-scheduled appointments with nurses and other Health Department employees, and for other reasons by appointment only.

b. Purdue Extension Office
 i. Individuals may access the Purdue Extension Office by pre-scheduled appointment for the purposes of obtaining 4-H Supplies and other Project Manuals, and for other reasons by appointment only.

c. Veterans Affairs Office
 i. Individuals may access the Veterans Affairs Office by pre-scheduled appointment for the purposes of filing necessary documents or performing other required actions, and for other reasons by appointment only.

d. Other Offices and Departments
 i. Additional offices and departments located in the Historic Courthouse shall be by appointment only.

3. Offsite Offices and Departments
 a. Public access to the following offices and departments shall be according to the specific policies and guidelines set by such office or department:

- i. Warrick County Economic Development
- ii. Warrick County Sheriff
- iii. Warrick County Jail
- iv. Warrick County Highway
- v. Warrick County Animal Control

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of Commissioners of Warrick County, Indiana, that, beginning 8:00 a.m. on May 11, 2020

through 11:59 p.m. on May 31, 2020, members of the public permitted access to County buildings and facilities in accordance with this Resolution, as well as all third party vendors and contractors retained by Warrick County to perform work inside County buildings and facilities, will be granted access only in the event the person is wearing a mask or other similar facial covering that adequately cover the individual's nose and mouth and is worn at all times while inside County buildings or facilities. Furthermore, individuals shall observe social distancing at all times while present inside a County building or facility, including, without limitation, maintaining a distance of at least six (6) feet from other individuals.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of Commissioners of Warrick County, Indiana, that the vacation plan and pay resolution for County employees contained in Resolution 2020-05 and Resolution 2020-07 shall expire effective 4:01 p.m. on May 8, 2020. Therefore, beginning 8:00 a.m. on May 11, 2020 and continuing thereafter, all Warrick County offices and departments shall return to full staff. Except as otherwise provided in Resolution 2020-06 with respect to Emergency Leave benefits and other applicable law, any and all leave, paid-time off benefits, and/or other absences of an employee shall be governed by the Warrick County Employee Handbook.

The above Resolution is passed and adopted by the Board of Commissioners of Warrick County, Indiana, this 8th day of May, 2020.

BOARD OF COMMISSIONERS
 OF WARRICK COUNTY, INDIANA

[Signature]
 Dan Snyder, President

[Signature]
 Robert H. Johnson, Jr., Vice President

[Signature]
 Terry J. Phillips, Member

[Signature]
 Deborah K. Stevens, Auditor
 Warrick County, Indiana

APPROVED AS TO LEGAL FORM:

[Signature]
 Todd L. Glass, Esq.
 Warrick County Attorney